

Graduate - Entry Level Executive

Competitive package + bonus + super

Buyster – an online retail subsidiary of News Limited

This is an amazing opportunity for a graduate with high long-term potential to begin a career in an entrepreneurial online retail business with huge growth potential, backed by Netus/News Limited.

Do you have a customer-oriented attitude? Love a good challenge and taking the lead in developing solutions to problems? Want to work with other high achievers to help create something new and exciting? Strive for excellence in everything you do?

We do, too! Buyster is currently looking to hire great graduates who are excited by the prospect of joining a great team of like-minded people.

We won't promise you a promotion every 6 months. We can promise you an open and collaborative "non corporate" culture, great opportunities for learning (about business generally), and most importantly that we want to work with you to create a great business where all of us are set up for success, and to be the best that we can be.

Role:

Entry level Executives will:

- Spend time at the "pointy end", answering calls and emails from customers, and dealing with subsequent orders and query resolution
- Use effective problem solving skills to resolve any order-related issues, working with product suppliers and freight companies as appropriate
- Assist in creating new product ranges and Buying Guides on the stores, and in the process build up "expert knowledge" about particular product categories
- Assist in sourcing relevant information from suppliers to help build and enhance the effectiveness of our online stores
- End up also doing a load of other interesting stuff that we haven't thought about yet, and that you will help us identify.

The role will report to the Customer Service Team Leader, and will be based in Surry Hills, a 5-minute stroll from Central Station.

Where could the role lead? That's really going to be up to you. Our objective, however, is to bring on board high performers that could have the potential to be leading teams in the business – in Customer Service, Marketing, or Product functions – in 2-3 years. We will reward people for the value they add to the business; for the highest contributors, there could be the possibility of share options down the track.

Key Attributes:

- Personal passion and drive, and a desire to succeed
- Customer-centric, be it external or internal customers being served
- Great conversational and rapport-building skills
- Strong problem-solving skills. Numerate, analytical, with good attention to detail
- Ability, after appropriate training, to perform tasks to high level with minimum supervision
- An interest in retail, and/or home furnishings/interior design
- Willingness to “go the extra mile” if required
- Team player that enjoys working in an energetic, fun, environment
- Keen interest in professional development and career growth

Employment Requirements:

- Degree qualified
- Intermediate/Advanced use of MS Office tools including Outlook
- Exposure to retail or any other customer facing industry sectors considered advantageous, although not essential.

Contact:

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Please, no agencies.